

COMMISSIONERS APPROVAL

GRANDSTAFF *Cg*

ROKOSCH

CHILCOTT *g*

DRISCOLL *kd*

IMAN *Jim*

PLETTENBERG (Clerk & Recorder)

Date.....January 28, 2009

Members Present..... Commissioner Carlotta Grandstaff, Commissioner Greg Chilcott, Commissioner Kathleen Driscoll and Commissioner J.R. Iman

Minutes: Beth Perkins

► The Board met for the following administrative matters:

- Final plat approval for Sleeping Child Farms and subdivision improvements agreement: Jon stated the road is not paved and there aren't any street signs yet but they will be in May. **Commissioner Chilcott made a motion to approve the final plat for Sleeping Child Farms and subdivision improvements agreement. Commissioner Driscoll seconded the motion and all voted 'aye'.**
- Minute approval for January 8th, 12th and 15th: **Commissioner Chilcott made a motion to approve minutes for January 8th, 12th and 15th as corrected. Commissioner Iman seconded the motion and all voted 'aye'.**
- Employee Action Forms: Human Resource Director Robert Jenni presented the Board with Employee Action Forms to sign.

► The Board met to interview Fair Manager applicants. Closed door was invoked due to personnel issues.

► Commissioner Chilcott participated in a conference call with MACo Urban Counties Legislation in the afternoon.

Minutes: Glenda Wiles

► The Board met for a public hearing regarding fee increases for the Weed Department and the Road & Bridge Department. Road Supervisor David Ohnstad and Weed

Supervisor Kellieann Morris were present for this hearing. Both departments presented their proposed new and increase in fees. David stated the last fee increases for his department was in 2007. Increases are as follows:

- Approach Permits: \$125.00 to \$145.00 due to an increase in labor time (which is in the increase in personnel rates for hourly/fringe)
- Encroachment Permits: \$165.00 to \$195.00 due to an increase in labor time
- Street name signs: \$240.00 to \$280.00 due to labor
- Regulatory signage: \$220.00 to \$260.00 due to labor and materials
- Off premise sign permit: \$235.00 to \$275.00 due to labor in order to review these requests
- Traffic Study: \$195.00 to \$250.00 due to labor
- Dust abatement: \$55.00 to \$75.00 due to rental rate and personnel
- Subdivision Review: \$340.00 to \$380.00 due to labor
- Preliminary Pro-rata: \$205.00 to \$220.00 due to labor and equipment
- Final design: \$55.00 to \$75.00 due to labor and equipment rates
- Subdivision roadway inspection: \$110.00 to \$200.00 due to labor

David stated they are not making any money on these services, just covering their costs. No public comment was made.

Commissioner Chilcott made a motion to approve these fee increases to the Road Department. Commissioner Driscoll seconded the motion and all voted "aye". See Resolution No. 2377.

In regard to the weed fee establishment and increases, Kellieann stated these new proposed subdivision fees were approved by her board. Her requests are as follows:

- The Landowner Maintenance Agreement - I Control My Own: which will include two new signs, a new application for those that are outside of the three year process, which is a \$30.00 increase (actual cost of the two signs). Glenda brought up her concern that this request of this particular fee was not part of the weed proposal at the time of legal notice.

In order for proper public review to occur, Commissioner Chilcott made a motion to continue this hearing to February 5th at 2:00 p.m. Commissioner Driscoll seconded this motion and all voted "aye".

- Proposed Procedures/fees for Minor Subdivision 1-5 lots - Weed Management Plan at Preliminary Plat: Kellieann noted currently there is no charge for the preliminary plat plan. She stated by the time the plan is finished, the ground is already disturbed. This new plan/fee would allow them the requirement to be onsite prior to any disturbance of the soil. She is also requesting a new management plan at final plat. If the ground is divided into five or more parcels, different work is done so she is proposing \$75.00 more for each additional lot after five lots. Commissioner Grandstaff asked if this material was presented to

the County Attorney's Office for review. Kellieann stated she submitted this to the County Attorney's Office one year ago and their weed season is about to start. At the last Weed Board meeting the Weed Board Members decided not to wait, but rather go ahead with the fee increase hoping the review by the County Attorney's Office would be approved. Commissioner Iman stated these requests should be completed and not up for any review. Commissioner Chilcott stated rather than counting the lots, they should count the size of the parcel as they could be challenged on this increase. Commissioner Grandstaff stated she will visit with the County Attorney's Office and find out where they are on this review. Commissioner Chilcott stated he has some concern about charging a developer for the preliminary plat and then also at final plat. He stated two fees could be challenged rather than a one time fee. Commissioner Iman stated this proposal seems different from what they discussed before. When he subdivided properties, they only talked to the Weed Board at the time of final plat. If they are talking about wild game that affects everyone there are general guidelines they can follow under their review of the conditions; therefore Kellieann's concern is legitimate. The Weed Board should be notified like any other agency up front of the subdivision, not at the end. He also agreed with Commissioner Chilcott in that the developer should not be charged twice. Commissioner Grandstaff stated this actual discussion is on the calendar for tomorrow. Public comment was then called for. Citizen Michael Howell stated if the Weed Board needs involvement at the initial plat application that is understandable, but there should be an inspection at the time of final plat. So, somehow there must be two visits for the fees established. Commissioner Grandstaff stated what they are talking about now is the substance of tomorrow's calendared meeting. It was agreed the policies need to be addressed tomorrow. **Commissioner Chilcott made a motion to reconsider the previous motion (by not continuing this and the previous request into a public hearing on February 5th), as that too is an issue of policy decision which needs to be decided upon prior to any fee establishments or fee increases. Commissioner Driscoll seconded the motion and all voted "aye". (No fee increases for the Weed Department will be added to the above named Resolution).**

► Commissioner Iman met for a Floodplain orientation with Floodplain Administrator Laura Hendrix in the afternoon.

► Commissioner Driscoll attended the Darby Business Group meeting at the Darby Library in the evening.